TOILETS, HAND WASHING FACILITIES, DRINKING WATER & SAFETY KIT LOG

Date	Toilet & Hand Washing Facilities		Water		Soap		Paper Towels		Toilet Paper		Trash Can		Drinking Water		Single Use Cups		First Aid Kit		Employee's Initials
	Checked	Cleaned	Checked	Filled	Checked	Filled	Checked	Filled	Checked	Filled	Checked	Emptied	Checked	Filled	Checked	Stocked	Checked	Stocked	

Sheet Reviewed by: _____ on _____
(Management) (Date)

Sample record keeping sheet. Modify to fit your operation.